



## New Dealer Registration Packet

1. **Fill out ALL the attached forms in full**
  - Auction Access Registration Application
  - California Resale Certificate
  - Brasher's Guaranty, Agreement & Authorization
  - Power of Attorney
  - Request for Taxpayer Identification Number
  - Bank Reference Letter
  - Bank Authorization Letter
  - Dealer Authorization – for each buyer & owner
  - Individual Authorization Letter – for each buyer
  
2. **In addition** to the forms included with this packet, copies of ***all*** the following documents must be included with the registration materials:
  - Bond
  - Dealer's License
  - Business License
  - Seller's Permit
  - Sales Person's License (n/a if Owner)
  - Driver's License
  
3. Send the completed forms and documents to the Dealer Registration Department at Brasher's Sacramento Auto Auction. You may submit them by mail or fax, or you can bring them in person to the auction.
  
4. Please note that ***all forms must be completed, signed and submitted*** to Brasher's Sacramento Auto Auction before we can process your registration.
  
5. If you have questions, please call us at 916.991.5555, ext. 357 or 320.

### **Brasher's Sacramento Auto Auction**

6233 Blacktop Road

Rio Linda, CA 95673

Dealer Registration Dept: 916.991.5555, ext. 357 / 320

Dealer Registration Fax: 916.231.3260



# Registration Application

## Dealership Information

Dealership AuctionACCESS ID: \_\_\_\_\_

Trade or DBA Name: \_\_\_\_\_

Legal Name (if different): \_\_\_\_\_ Date Business Started: \_\_\_\_\_

Government Business ID: \_\_\_\_\_

RIN (Canadian Province of Ontario only): \_\_\_\_\_

- Check only one*
- Company Type:  Sole Proprietorship     General Partnership     Limited Partnership  
 Business Corporation     Limited Liability Company     Unlimited Liability Corporation

## Business Types

*Check all that apply*

	New	Used	Lease	Wholesale	Parts	Salvage	Export	Rental
Automobile								
Motorcycle								
Moped								
RV								
Mobile Home								
Trailer (Pull Behind)								
Motorcycle (Off Road)								
ATV								
Snowmobile								
Heavy Equipment								
Boat								
Personal Watercraft								
Airplane								

## Contact Information

Lot Address: \_\_\_\_\_

City: \_\_\_\_\_ Colony (if applicable): \_\_\_\_\_

St/Prov (if applicable): \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Colony (if applicable): \_\_\_\_\_

St/Prov (if applicable): \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Bus. Phone Number: \_\_\_\_\_ Bus. Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website Address: \_\_\_\_\_

The undersigned Entity ("Entity") does hereby authorize AutoTec, LLC, its affiliate Auction Insurance Agency, and those of its customers that subscribe to AutoTec's AuctionACCESS system (including Manheim Auctions, Inc. and its subsidiaries, ADESA Inc. and its subsidiaries, and all other customers subscribing to AutoTec's AuctionACCESS System) and to which Entity registers or otherwise provides its AuctionACCESS number at any time ("Subscribing Customers") to obtain, store, use and provide to Subscribing Customers the information contained on this application and other information regarding the Entity, including credit information, such as bank information and credit reports, and understands that AutoTec provides this information to said Subscribing Customers without verifying the same, on an "as is" basis, expressly disclaiming any express or implied warranties regarding such information. Subscribing Customers are not limited to businesses engaged in the automobile dealer or auction industries, but may also include other businesses providing goods or services to such industries. By signing below, the Entity (1) agrees to the terms of this application and any exhibits hereto, (2) warrants that it is solvent and that the information provided herein is complete, accurate and truthful, (3) acknowledges that registration in the AuctionACCESS System is no guarantee of purchasing privileges or credit, (4) agrees to be bound by the policies and procedures of each Subscribing Customer at which they are registered via AuctionACCESS, (5) agrees that AutoTec, LLC, its affiliate Auction Insurance Agency, and its Subscribing Customers, on their own behalf or on behalf of their respective sellers, consignors, or other customers, for any commercial or advertising purpose, may contact Entity using the telephone numbers (whether business, home or mobile numbers), fax numbers, e-mail addresses, and other contact information provided on this form, or at any other address, telephone number, facsimile number or e-mail address used in connection with Entity's business, and (6) agrees to disclose AuctionACCESS numbers only to Subscribing Customers. Each of the undersigned also agrees in his/her individual capacity that AutoTec, LLC, its affiliate, and its Subscribing Customers may obtain, store, provide, and use that individual's credit information, including bank information and credit reports, in the same manner as described above for Entity.

Signature

\_\_\_\_\_  
Legal Name of Entity (Corp/LLC/LLP/ULC/Partnership/Individual)

\_\_\_\_\_  
Trade or DBA Name of Entity

By: \_\_\_\_\_  
Printed Name of Authorized Signer (Owner/Officer/Manager)

Witness/Attester: \_\_\_\_\_

Its: \_\_\_\_\_  
Title of Authorized Signer (Owner/Officer/Manager)

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Signer (Owner/Officer/Manager)

Owners

*Owner Name*

*Owners AA ID*

*Owner Name*

*Owners AA ID*

\_\_\_\_\_  
\_\_\_\_\_

References

*Auction Name*

*Phone Number*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Franchise Information

*Franchise Name*

*Franchise Number*

*Franchise Name*

*Franchise Number*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

→ Auction Access # \_\_\_\_\_

### California Resale Certificate

**I HEREBY CERTIFY:**

→ 1. I hold valid seller's permit number: \_\_\_\_\_

2. I am engaged in the business of selling the following type of tangible personal property:  
\_\_\_\_\_

3. This certificate is for the purchase from \_\_\_\_\_ of the item(s) I have listed in paragraph 5 below. [Vendor's name]

4. I will resell the item(s) listed in paragraph 5, which I am purchasing under this resale certificate in the form of tangible personal property in the regular course of my business operations, and I will do so prior to making any use of the item(s) other than demonstration and display while holding the item(s) for sale in the regular course of my business. I understand that if I use the item(s) purchased under this certificate in any manner other than as just described, I will owe use tax based on each item's purchase price or as otherwise provided by law.

5. Description of property to be purchased for resale:

6. I have read and understand the following:

**For Your Information:** A person may be guilty of a misdemeanor under Revenue and Taxation Code section 6094.5 if the purchaser knows at the time of purchase that he or she will not resell the purchased item prior to any use (other than retention, demonstration, or display while holding it for resale) and he or she furnishes a resale certificate to avoid payment to the seller of an amount as tax. Additionally, a person misusing a resale certificate for personal gain or to evade the payment of tax is liable, for each purchase, for the tax that would have been due, plus a penalty of 10 percent of the tax or \$500, whichever is more.

→ \_\_\_\_\_  
NAME OF PURCHASER

→ \_\_\_\_\_  
SIGNATURE OF PURCHASER, PURCHASER'S EMPLOYEE OR AUTHORIZED REPRESENTATIVE

→ \_\_\_\_\_  
PRINTED NAME OF PERSON SIGNING | TITLE  
\_\_\_\_\_

ADDRESS OF PURCHASER

TELEPHONE NUMBER | DATE  
( )



Local # \_\_\_\_\_

AA# \_\_\_\_\_

# POWER OF ATTORNEY

\_\_\_\_\_ (“Client) hereby irrevocably appoints **Brasher’s Auctions** (Brasher’s Auto Auctions, a Utah Corporation d/b/a Brasher’s Salt Lake Auto Auction; Brasher’s Sacramento Auto Auction, Inc., a California Corporation; Brasher’s Northwest Auto Auction, Inc., an Oregon Corporation; Brasher’s Cascade Auto Auction, Inc., an Oregon Corporation d/b/a Brasher’s Portland Auto Auction; Brasher’s Reno Auto Auction, L.L.C., a Utah Limited Liability Company; BIAA, L.L.C., a Utah Limited Liability Company d/b/a Brasher’s Idaho Auto Auction; Brasher’s Sacramento Auto Auction, Inc., a California Corporation d/b/a Brasher’s San Jose Auto Auction; and any other affiliate now in existence or later acquired) and its designees (“Auction”) to execute on behalf of Client,

(a) certificates of title and/or registration of such vehicles, odometer disclosure statements and such other documents deemed necessary to convey to purchasers at auction good title to vehicles consigned by the undersigned.

(b) the odometer disclosure statement and to enter the mileage of such vehicle, unless directed otherwise in writing. Client represents that such mileage readings are true and correct.

Client further agrees to indemnify and hold harmless, Auction and its designees acting pursuant to this power of attorney against any and all costs, claims, or actions whatsoever, including reasonable attorney’s fees based upon or resulting from inaccuracy of the odometer reading on any vehicles or odometer statement prepared in connection with the sale at auction of any vehicle, unless such inaccuracy is caused by Auction or its designees.

In addition “Client” hereby irrevocably appoints “Auction” to,

(a) sign Purchase Agreements on Client’s behalf for vehicles purchased at Auction “In Lane” or “On Line”.

(b) sign Purchase Agreements for Client for “Ifs” or “Offers” initiated by Client or its agents or designees and sold to Client.

Client agrees to pay for such vehicles and to indemnify and hold harmless, Auction and its designees acting pursuant to this power of attorney against any and all costs, claims or actions whatsoever including reasonable attorney’s fees.

By: \_\_\_\_\_  
Authorized Officer (**Printed**) Office

By: \_\_\_\_\_  
Authorized Officer (**Signature**) Dealership Name (**printed**)

State of \_\_\_\_\_ County of \_\_\_\_\_

On \_\_\_\_\_ before me \_\_\_\_\_ personally  
Date Name and Title of notary officer

Appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s), acted, executed the instrument.

I certify under PENALTY OF PERJURY UNDER THE LAWS OF THE State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)		
	Business name, if different from above		
	Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶ .....	<input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)	
	City, state, and ZIP code		
List account number(s) here (optional)			

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number										
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### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

**Sign Here**

Signature of  
U.S. person ▶

Date ▶

### Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



# Bank Reference Letter

AA Subscribing Customer: _____
Address: _____
City: _____
St/Prov: _____ Postal Code: _____
Phone: _____
Fax: _____

Auction ACCESS<sup>SM</sup> Dealer ID: \_\_\_\_\_

Dealership Name: \_\_\_\_\_ Owner/Officer Name: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Bank Address: \_\_\_\_\_ ABA#: \_\_\_\_\_

Bank City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Bank Reference Phone: \_\_\_\_\_ Bank Reference Fax: \_\_\_\_\_

Attention Credit Department or Officer:

The aforementioned Dealership has listed your bank as its principal banking reference

AutoTec, LLC has compiled and maintains a national database, Auction ACCESS<sup>SM</sup>, which contains information on licensed new and used car dealers for use by its automobile industry customers. Since the automobile auctions frequently guarantee dealer checks for cars bought at their auctions, they require that all dealers who do business with the auctions establish their financial responsibility.

We would be grateful if you would check mark below your estimate of this account. This information will be incorporated into the Auction ACCESS<sup>SM</sup> database; otherwise, this information will be kept strictly confidential and will be used only for our purposes and the purposes of our Subscribing Customers. *Please return this completed letter directly to the above address.*

Dealership has been banking with your bank since: \_\_\_\_\_

Type(s) of accounts held:	<input type="checkbox"/> Regular Account	Account is:	<input type="checkbox"/> Satisfactory	Open Date: _____
	<input type="checkbox"/> Special Account		<input type="checkbox"/> Unsatisfactory	
	<input type="checkbox"/> Loan Account		<input type="checkbox"/> Closed	

The Customer is:

- A valued customer with a good reputation and financial responsibility
- Honest and reliable, but limited capital resources
- Unknown to us
- A new customer – our experience is limited

Average Balances for six months are:

<input type="checkbox"/> Low	<input type="checkbox"/> 3 figures
<input type="checkbox"/> Moderate	<input type="checkbox"/> 4 figures
<input type="checkbox"/> Medium	<input type="checkbox"/> 5 figures
<input type="checkbox"/> High	<input type="checkbox"/> 6 figures

Negative Balance

Insufficient Checks or Drafts:	How Many? _____	<input type="checkbox"/> Does not issue
Overdrafts:	How Many? _____	<input type="checkbox"/> Does not issue

Maximum Credit recently extended: \$ \_\_\_\_\_ Secured \$ \_\_\_\_\_ Unsecured

Do you floor plan this Customer? Yes  No

Floor Plan Line: \$ \_\_\_\_\_ New \$ \_\_\_\_\_ Used

Floor Plan Outstanding: \$ \_\_\_\_\_ New \$ \_\_\_\_\_ Used

Do you accept their Drafts?  Yes  No Are all Drafts picked up within 48 hours?  Yes  No

Physical Address of bank for sight Draft: \_\_\_\_\_

Remarks: \_\_\_\_\_

Signature of Bank Official: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: \_\_\_\_\_

I thank you for your assistance.



## Bank Authorization Letter

To Whom It May Concern:

In order to enable the undersigned dealership to participate in AutoTec’s AuctionACCESS System and thereby enhance its wholesale automotive business and ability to utilize bank accounts in connection with the same, you are hereby authorized to do the following:

- W Release credit information to AutoTec, LLC, its affiliate Auction Insurance Agency, and those of its customers that subscribe to AutoTec’s AuctionACCESS System (including Manheim Auctions, Inc. and its subsidiaries, ADESA, Inc. and its subsidiaries, and all other customers subscribing to AutoTec’s AuctionACCESS System and to which dealership registers or otherwise provides its AuctionACCESS number at any time) (“Subscribing Customers”).
- W Include the information contained in the attached Bank Reference Letter regarding the undersigned dealership and its business checking and other accounts as requested by the AuctionACCESS Subscribing Customer, AutoTec, LLC and/or its affiliate, Auction Insurance Agency.
- W Share this information with the AuctionACCESS Subscribing Customers with whom I wish to register.

The information will be used for business purposes in connection with the AuctionACCESS System and/or affiliated programs provided for subscribing customers and for no other purpose.

Dealership AuctionACCESS ID: \_\_\_\_\_

Dealership Name: \_\_\_\_\_

Dealership Address: \_\_\_\_\_  
\_\_\_\_\_

**Your prompt attention in answering the Bank Reference Letter will be greatly appreciated.**

Sincerely,

By: \_\_\_\_\_  
Printed Name of Authorized Signer (Owner/Officer/Manager)

Its: \_\_\_\_\_  
Title of Authorized Signer (Owner/Officer/Manager)

\_\_\_\_\_  
Signature of Authorized Signer (Owner/Officer/Manager)



# Dealer Authorization/Removal of an Individual

Dealership Name: \_\_\_\_\_ Dealership AuctionACCESS ID: \_\_\_\_\_

To Whom It May Concern:

Printed Legal Name of Individual \_\_\_\_\_ Individual's AuctionACCESS ID \_\_\_\_\_ Date of Birth \_\_\_\_\_

### Add or Change Roles

The business referenced above ("Dealership") wishes to authorize and register the individual listed above ("Individual") to serve in the role(s) approved below. Dealership understands and acknowledges that this role(s) will be applicable to all AuctionACCESS subscribing customers ("Subscribing Customers") where the Dealership is registered to do business. Dealership further understands and acknowledges that this authorization will be valid until such time as the Dealership provides written notice of termination of authorization by completing the "Remove All Roles" section of an Individual Dealership Authorization or Removal Letter.

The role(s) designated below will be the only role(s) in effect for this Individual for this Dealership, replacing any previous role authorization(s).

- Representative
- Owner
- Officer or Authorized Signatory
- Driver

If, and only if, the Individual is authorized as a Representative ("Authorized Representative"), the Individual is authorized to buy and sell automobiles for the Dealership and, in connection therewith, to execute company checks or drafts and any other necessary instruments or documents on behalf of said Dealership at any Subscribing Customer where Dealership currently does or may do business until such time as the Dealership provides written notice of termination of authorization by completing the "Remove All Roles" section of an Individual Dealership Authorization or Removal Letter. The Dealership further guarantees performance of all obligations and transactions of such Authorized Representative on its behalf and agrees to indemnify and hold harmless the Subscribing Customer and AutoTec, LLC including their agents and affiliates from all loss and/or expense caused by said Dealership's Authorized Representative's actions. This guaranty includes but is not limited to losses from dishonored checks or drafts, defective titles, and false or inaccurate Odometer Mileage Statements as well as any expense incurred in attempting to collect such losses, including attorney fees.

### Remove All Roles

- Remove All Roles

Dealership wishes to remove the Individual listed above from its account with all AuctionACCESS Subscribing Customers where the Dealership conducts business.

This Individual is no longer authorized to conduct business on behalf of above listed Dealership in any role.

### Signature

By: \_\_\_\_\_  
Printed Name of Authorized Signer (Owner/Officer/Manager)

Its: \_\_\_\_\_  
Title of Authorized Signer (Owner/Officer/Manager)

\_\_\_\_\_  
Signature of Authorized Signer (Owner/Officer/Manager)

Date: \_\_\_\_\_



# Individual Authorization Letter

## Agreement

Date: \_\_\_\_\_ Individual's AuctionACCESS ID: \_\_\_\_\_

### To Whom It May Concern:

The individual referenced below ("Individual") wishes to register, as of the date listed above, with AutoTec, LLC's AuctionACCESS System. The Individual does hereby authorize AutoTec, LLC, its affiliate Auction Insurance Agency, and those of its customers that subscribe to AutoTec's AuctionACCESS System (including Manheim Auctions, Inc. and its subsidiaries, ADESA, Inc. and its subsidiaries, and all other customers subscribing to AutoTec's AuctionACCESS system) and to which Entity registers or otherwise provides its AuctionACCESS number at any time ("Subscribing Customers") to obtain, store, use and provide to Subscribing Customers the information contained on this form and other information regarding the Individual, including credit information, such as bank information and credit reports, and understands that AutoTec provides this information to said Subscribing Customers without verifying the same, on an "as is" basis, expressly disclaiming any express or implied warranties regarding such information. Subscribing Customers are not limited to businesses engaged in the automobile dealer or auction industries, but may also include other businesses providing goods or services to such industries. By signing below, the Individual (1) agrees to the terms of this registration, (2) warrants that he/she is solvent and the information provided herein is complete, accurate and truthful, (3) acknowledges that registration in the AuctionACCESS System is no guarantee of purchasing privileges or credit, (4) agrees to be bound by the policies and procedures of each Subscribing Customer at which they are registered via AuctionACCESS, (5) agrees that AutoTec, LLC, its affiliate Auction Insurance Agency, and its Subscribing Customers may contact the Individual, on their own behalf or on behalf of their respective sellers, consignors, or other customers, for any commercial or advertising purpose, using the telephone numbers (whether business, home or mobile numbers), fax numbers, e-mail addresses, and other contact information provided on this form, or at any other address, telephone number, facsimile number or e-mail address used in connection with the Individual's business, and (6) agrees to disclose AuctionACCESS numbers only to Subscribing Customers.

Date of Birth: \_\_\_\_\_ Government Personal ID: \_\_\_\_\_

Printed Legal Name of Individual \_\_\_\_\_ Individual Signature \_\_\_\_\_

## Photo Identification

- Driver's License     State/Province Issued ID     Passport     Voter Registration Card (Mexico Only)

ID Number: \_\_\_\_\_ State/Province or Country: \_\_\_\_\_

Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

## Contact Information

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Colony (if applicable): \_\_\_\_\_

State/Province (if applicable): \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_ Home Telephone: \_\_\_\_\_